



**WANG THEATRE
SHUBERT THEATRE**

Give Your Guests the Royal Treatment.
Experience the Art of Entertaining.
Two Theatres. Endless Possibilities.

Located in the fashionable theatre district in downtown Boston, the **Boch Center** offers a lively setting for a variety of special events and meetings in both of our venues.

Restored to its 1920's elegance, the **Wang Theatre** is a marvelous historic landmark that is able to accommodate intimate gatherings of twenty to full-scale events for several thousand. Picture your next special event; gala fundraiser, wedding, festive event or corporate meeting in the spectacular Grand Lobby, with its one hundred foot (100') domed ceiling, grand staircase, fifteen-foot chandeliers and opulent decor. Modeled after the Palace of Versailles, the Grand Lobby will make your guests feel like royalty. Consider a new product introduction or a national sales incentive meeting in the lavish 3,562-seat theatre. In addition to being one of the largest stages in the country, the theatre offers a unique opportunity to hold an elegant dinner or thematic celebration gala right on stage. During a pre-performance reception, watch the crowd stream into the Grand Lobby from your vantage point at an intimate cafe table in the Encore Terrace - an ideal setting for a gathering of up to 90 people.

The **Shubert Theatre** joined the Boch Center family in 1996 and is considered 'The Little Princess' of Boston's theatres. The Shubert Theatre is a sophisticated setting for a corporate meeting and the stage is an engaging space for all types of festivities.

We hope you consider the Boch Center for an upcoming event. We welcome the opportunity to speak with you in greater detail about your special event needs.

1. Rooms and Spaces:

Rooms are available for performance nights and non-performance nights. All events are priced separately.

a). Wang Theatre

Room	Standard Capacity			Room Rental Fee
	<u>Cocktails</u>	<u>Seated</u>	<u>Theatre Style</u>	
Grand Lobby <i>Opulent lobby space with 100 ft. domed ceiling, columns and gilding.</i>	500	180	225	\$ 1,700.00
Lower Lobby <i>Elegant room with warm walnut wood walls inlaid with gold.</i>	300	220	225	\$ 800.00

Room	Standard Capacity			Room Rental Fee
	<u>Cocktails</u>	<u>Seated</u>	<u>Theatre Style</u>	
Encore Terrace	100	90	50	\$ 500.00
Amaral	91	73	n/a	\$ 500.00
Suskind	91	73	n/a	\$ 200.00
<i>Welcoming balconies overlooking the Grand Lobby set amidst the chandeliers and columns.</i>				
Wang Lounge	25	12	n/a	\$ 250.00
<i>Private lounge with all the amenities just beyond the Dress Circle.</i>				
Hancock Lounge	30	15	n/a	\$ 250.00
<i>Modern lounge with private bar and bath on the mezzanine.</i>				
3 rd Floor Lobby (1)	225	160	50	\$ 350.00
4 th Floor Lobby (2)	225	160	50	\$ 350.00
<i>Balconies overlooking the Loge Promenade and Grand Lobby.</i>				
Wang Stage (3)	1500	700	650	\$ 4,000.00
Wang Theatre	n/a	n/a	3562	\$ 15,000.00
<i>Entire venue - lobbies, theatre, stage.</i>				

b). Shubert Theatre

Room	Standard Capacity			Room Rental Fee
	<u>Cocktails</u>	<u>Seated</u>	<u>Theatre Style</u>	
Shubert Lobby	75	50	100	\$ 500.00
Shubert Stage (3)	350	220	200	\$ 2,500.00
Shubert Theatre	n/a	n/a	1500	\$ 8,500.00
<i>Entire venue - lobbies, theatre, stage.</i>				

Notes:

- (1) - Available only in conjunction with the Amaral, Suskind and Loge.
- (2) – Available only in conjunction with the Amaral, Suskind, Loge and 3rd Floor.
- (3) – The stages in both venues are rented only in conjunction with their lobby spaces. The final price of the stage will be dependent on their use.

2. Venue Services:

a). Staffing/Equipment

The Boch Center Wang & Shubert Theatres are not for profit entities. All rooms are rented 'as is.' Resources and staffing needed for each event will be determined by the type of event, room set-up needs and audience. Additional support services such as sound, lighting, video, event rentals, as well as many others, can be provided with proper notice. All outside support services, whether arranged by the venue or by the client must be coordinated through the venue and handled by its staff. All events may incur hourly or fixed rates for costs including, but not limited to: Event Managers, Ushers/Door persons, Facilities, Cleaning (including pre & post event), Security, Stagehands as part of their overall event. Each event will be priced for the hours of the events, including set up, event time and event strike.

b). Digital Displays

Theatre Marquee Displays:

- All common image formats are accepted.
- Video is accepted but only in an uncompressed .AVI format at 288x144.

Lobby LCD Displays:

- Wang Theatre - 4 displays in Box Office Lobby, 2 displays in Lower Lobby, 2 displays in Grand Lobby.
- Shubert Theatre – 1 display in Box Office Lobby.
- Vector artwork is highly recommended.
- Video is not supported.

c). Beverage Service

The Boch Center is pleased to have *Centerplate* as our exclusive in-house concessions and beverage service provider. The Function Sales department and Centerplate beverage director work together to create a beverage service option that will exceed the expectations of our clients and their guests. The client may choose to offer a full bar (including premium or top shelf offerings), beer, wine, champagne, or soft drinks. Beverage service options include a consumption bar or cash bar. Service can be provided using plasticware or, caterer supplied, glassware, except for events that include use of the Theatre, when plasticware must be used for any portion of the event taking place inside the theatre's seating spaces.

We offer a wide selection of beer, wine, liquor, champagne/sparkling wine, soda, juices, and waters to choose from. All beverage quotes include beverages, bartender, plasticware, ice, bar fruit (lemons/limes, all other specialty fruit upon request), tax and management fee. Beverage service pricing does not include glassware for the bar which may be arranged through a client's caterer. The beverage services will also provide beverages for butler service for the client's selected caterer to serve.

A consumption bar for a 3-hour cocktail party with a full bar including beer, wine, soda is estimated at \$65-\$85 per guest. A consumption bar for a 4-5-hour corporate, social or wedding reception with cocktail hour, dinner with wine service and dancing/post dinner celebrating is estimated at \$85-\$100 per guest. Above estimated prices assume use of house selection of wines, beers, and spirits which are top shelf. Premium spirits and wines and specialty cocktails are available but will be billed based on opened bottles and will increase the estimate. Final invoicing will be reflective of actual event consumption and/or product usage.

A current list of House products is always available from our Function Sales staff.

3. Catering:

The Boch Center requires the use of one of our approved caterers for all events hosted in our venues. Non-approved caterers are not permitted. We are currently pleased to recommend the following caterers:

Above & Beyond Catering

Mark Haley

617-426-5999; mark@aboveabc.com

Baker's Best Catering

Laura McNulty

857-255-2568; lmcnulty@bakersbestcatering.com

Capers Catering

Emma Roberts

781-279-5100; eroberts@caperscatering.com

Kate's Table

Amy Colombi

781-279-5100; amy@katestable.com

Gourmet Caterers

Jim Little

617-522-7703; jlittle@gourmetcaterers.com

Lavishly Dunn Catering

Michelle Smyth

617-921-8993 michellesmyth@lavishlydunn.com

The Catered Affair

Andrew Marconi

781-982-9333 x222 amarconi@thecateredaffair.com

Caterers will work directly with each client to determine specific, detailed menus and proposals including staff, kitchen and service requirements. A four-hour event usually requires a two-hour set up and a one-hour clean up. Therefore, for a four-hour event, there may be at least seven billable hours per catering professional. The number of guests, menu selection, event logistics, style and timing of the event determine the level of staff necessary.

4. Planning the Event:

a) Call for availability:

The Boch Center venues are very active hosting performances and special events year-round. Dates for special events become available after performance schedules are finalized. Please contact us as early as possible to check availability.

b) Reserve the date:

Selected dates may be placed on hold for a client, subject to availability. A held date is not considered booked until a fully executed license agreement is in place and the applicable deposit has been received.

c) Arrange a site visit:

Schedule a site visit to see the Boch Center venues and discuss the details for the event.

d) Receive a proposal:

Based on the site visit and/or details provided for the event, the Function Sales department will create a detailed event pricing proposal, outlining all estimated costs.

e) Contract and deposit:

A signed license agreement and a non-refundable deposit equal to the total Room Rental Fees are required to confirm a date.

For additional or specific information regarding special events at the Boch Center, please email booking@bochcenter.org, or call the Function Sales department at 617-532-1297. Please also visit us online at www.bochcenter.org.